

ALBERTA BEACH COUNCIL
ROUND TABLE MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
TUESDAY, JANUARY 14, 2025 AT 5:30 P.M.

AGENDA

- | | | |
|----------|----|--|
| P. 2-6 | 1. | Beachwave Park Update & Draft Budget |
| P. 7-9 | 2. | Alberta Beach Lion's Club – SnoMo Days Sponsorship |
| P. 10-15 | 3. | Alberta Beach Ag Society – Funding For CFEP Grant |
| P. 16-20 | 4. | Alberta Beach Ag Society – Agliplex Operations Committee Meetings – Terms of Reference |
| | 5. | |
| | 6. | |

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aboffice@albertabeach.com

From: Kelly Muir ·
Sent: January 9, 2025 7:10 PM
To: aboffice@albertabeach.com
Cc:
Subject: Re: Beachwave Park update

That is fantastic to hear! Thanks for the update.

On Thu, Jan 9, 2025 at 12:39 PM <aboffice@albertabeach.com> wrote:

Good Afternoon,

I wanted to give you a quick update regarding Beachwave park. It's great to hear that the rink was busy over Christmas and New Year, and it sounds like the community and visitors had a fantastic time enjoying the facilities, especially with the free hot dogs and hot chocolate. It's wonderful to know that the rink and the park are receiving such positive feedback!

We had a temporary worker come in to mind the shack until our new coordinator started January 1, 2025. Which Alberta Beach paid out 1260.00 in wages. During this time, we gave away free hot dogs and hot chocolate lots of happy faces and compliments on our rink and the facility.

Carla is doing an excellent job taking on her new role as coordinator. I'm glad to see she has been proactive in identifying what needs to be replaced and improved.

She has been busy organizing events, cleaning up the shack , equipment and supplies as the shack was left a mess. In doing this she has found that there are a few items that need to be purchased and replaced. I have reached out to Gino from Onoway regarding the balance of FCSS funds received from them in the amount of \$3517.78. I have requested if these funds could be used to purchase some of the items listed below.

In addition, during the holidays, a family from out of town donated \$50.00 and while cleaning up there was \$20.00 found in a cash box we will leave as a float. Regarding the \$50 donation from the family, I believe using the \$50 to purchase supplies for the Valentine's activities makes perfect sense. It's nice to see the community supporting the park in such a generous way! If your ok with that ?

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ITEMS:

Helmets (various sizes)

Skate guards

Sharpening stone

Pylons

Sticks

Pucks

Microwave

Kettle

Coffee maker

Program supplies and so on....

PROGRAMS:

Some programs coming up are: (more to come)

January 18 – Free skating lessons start (hence the need for more helmets, sharpening stone...)

February : Dream Catcher activity Diamond Painting and Valentines Gnome crafts and treats.

All these programs will be posted on social media and posted around the village we will also ensure that Grasmere school receive the information and the neighbouring municipalities...

Thank you,

Anita Theriault

Municipal Clerk

Alberta Beach

Box 278

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Alberta Beach, AB

TOE OAO

Phone: 780-924-3181

Fax: 780-924-3313

aboffice@albertabeach.com

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Beachwave Park Draft Budget 2025

Income:	
Alberta Beach	16,000.00
Lac Ste. Anne County	16,000.00
SV Sunset Point	7,500.00
SV Val Quentin	4,000.00
SV Castle Island	500.00
A.B. Community League	3,000.00
A.B. Ag Society	3,000.00
A.B. Lions Club	3,000.00
A.B. Seniors Club	1,000.00
A.B. Museum	1,000.00
ABADASA	1,000.00
Ste. Anne Gas	1,000.00
FCSS	10,000.00
Total	67,000.00
Expenses:	
Coordinator Contract	48,000.00
Xmas 2024 Wages	1,500.00
Insurance & WCB	1,800.00
Program Supplies & Equipment (Helmuts, Balls, etc)	2,200.00
Equipment-Snow blower/Zamboni	
Maintenance & Fuel	2,000.00
Janitorial Supplies	1,500.00
Winter Programs	5,000.00
Summer Programs	5,000.00
Total	67,000.00

Supplies needed:

Helmuts - various sizes
Skate Guards
Sharpening Stone
Pylons
Sticks
Pucks
Basket balls
Tether balls
Tee Ball set

Program supplies
Arts & Craft supplies

Microwave
Kettle
Coffee Maker

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January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Closed	2 4-9	3 10-10pm	4
5 12-8pm	6 4-8pm	7 4-8pm	8 4-8pm	9 4-8pm	10 4-10pm	11 10-10pm
12 12-8pm	13 4-8pm	14 4-8pm	15 4-8pm	16 4-8pm	17 2-10pm	Learn to skate 18 11-12:30 6-12 yrd 7-9pm 3x3 Hockey 10-9pm
19 skate lessons 1-2:30pm 6-12 5-7:30 TEENS & Adults	20 4-8pm	21 4-8pm	22 4-8pm	23 4-8pm	24 2-10pm	Learn to skate 25 11-12:30 6-12 yrd 7-9pm 3x3 Hockey 10-9pm
26 skate lessons 1-2:30pm 6-12 5-7:30 TEENS & Adults	27 4-8pm	28 4-8pm	29 4-8pm	30 4-8pm	31 4-10pm	

January 01 New Year's Day

January 20 Martin Luther King Day

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Alberta Beach SnoMo Days


October 6, 2024

🎉🎊 SPONSORSHIP FORMS ARE OUT !!

This event is the lions club largest fundraiser !!!

If you would like any more information please reach out 🙋🙋🙋

Thank you ❤️

<p style="text-align: center;">SPONSORSHIP TIERS</p> <p style="text-align: center;">TITLE SPONSOR - \$5,500</p> <p>OUR TITLE SPONSOR GETS THE HONOUR AND RECOGNITION OF SUPPORTING ONE OF THE LONGEST RUNNING WINTER FESTIVALS IN ALBERTA WITH A 45 YEAR HISTORY. OUR TITLE SPONSOR IS RECOGNIZED ON ALL MEDIA, PROMOTIONAL MATERIALS, SIGNAGE, WEBSITE AND CORRESPONDENCE FOR THE YEAR.</p> <p>THIS LEVEL ALSO INCLUDES: 15 PASSES FOR SATURDAY, 15 PASSES FOR SUNDAY, AND A FULL PAGE PROGRAM AD.</p> <p style="text-align: center;">GOLD SPONSOR - \$2,600</p> <p>OUR GOLD SPONSORS ACT AS PILLARS TO OUR EVENT, RECEIVING ONE OF MAIN ACTIVITIES NAMED AFTER THEM. THESE INCLUDE: ICE CAR RACES, FIREWORKS, RACEWAY- SLED & ATV</p> <p>THIS LEVEL ALSO INCLUDES: 8 PASSES FOR SATURDAY, 8 PASSES FOR SUNDAY, A 1/2 PAGE PROGRAM AD, AND WEBSITE ADVERTISING</p> 	<p style="text-align: center;">SPONSORSHIP TIERS</p> <p style="text-align: center;">SILVER SPONSOR - \$1,600</p> <p>OUR SILVER SPONSORS ARE EVENT SPONSORS AND RECEIVE MULTIPLE BENEFITS FOR A SNO-FUN EVENT OF THEIR CHOICE: SNOWMOBILE FOKER RALLY, KIDZ ZONE, OR MONSTER TRUCKS</p> <p>THIS LEVEL ALSO INCLUDES: 6 PASSES FOR SATURDAY, 6 PASSES FOR SUNDAY, 1/4 PAGE PROGRAM AD, AND WEBSITE ADVERTISING</p> <p style="text-align: center;">BRONZE SPONSOR - \$1,100</p> <p>BRONZE SPONSORS RECEIVE A VARIETY OF BENEFITS AND SUPPORT FOR THE SNO-FUN EVENTS OF THEIR CHOICE- OHV NOVELTY CHALLENGE, PARADE, FREEZE HUNGER, OR PONY RIDES</p> <p>THIS LEVEL ALSO INCLUDES: 3 PASSES FOR SATURDAY, 3 PASSES FOR SUNDAY, 1/8 PAGE PROGRAM AD AND WEBSITE LISTING</p> <p style="text-align: center;">BASIC SPONSOR - \$600</p> <p>THIS LEVEL INCLUDES 2 PASSES FOR SATURDAY, 2 PASSES FOR SUNDAY, AND A PROGRAM LISTING</p>
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Lori Seitz, Marvin Eckert and 43 others

2 34

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Alberta Beach SnoMo Days

December 19, 2024 at 5:55 AM · 🌐

🔥🔥🔥 12 days left to get your sponsorships in !!

👉 Deadline is Dec 31, 2024

With out our wonderful sponsors, sno mo days would not be happening !!

Thank you, thank you, thank you 🙏🙏🙏





Alberta Beach

Box 278 • Alberta Beach • Alberro • TOE OAO
Telephone: 780-924-3181 • Fax: 780-924-3313

January 17, 2024

Alberta Beach & District Lion's Club
Box 126
Alberta Beach, AB
TOE OAO

Attention: Terry Scheiris

Dear Terry:

Re: **SnoMo Days 2024**

Alberta Beach Council received your correspondence regarding SnoMo Days 2024 at their regular Council meeting held last night. Please be advised that Council made a motion approving your request for the village to provide in-kind work in exchange for sponsorship, however Council believes that the sponsorship level needs to be increased to reflect the costs in providing this work and therefore Council is requesting to receive recognition of Co-Title Sponsorship as per the following motion:

MOTION #009-24 that Council approves the request from the Alberta Beach & District Lion's Club for support for SnoMo Days to provide snow clearing on the ice for the drag race track, parking, ice park and the building of a track for the OHV challenge subject to the ice conditions, as well as a \$500.00 contribution to the washroom expense, the supply of garbage cans, two fire pits at the ice park, spectator stands alongside drag race track and barricades to direct traffic subject to the Lions Club adding Alberta Beach as additional insured under their insurance policy and that the village receive recognition of Co-Title sponsorship in exchange for the in-kind work provided.

CARRIED UNANIMOUSLY

Council also approved to permit a Fireworks Display to be set off from the Boat Launch on SnoMo Days provided that the fireworks is conducted by a licensed Pyro-Technician carrying adequate property and liability insurance and further that Alberta Beach be added as additional insured under the policy. Attached is a fireworks permit application, please note the fee will be waived.

Please do not hesitate to contact the undersigned if you require any further information. To schedule the public works services, please contact Bruce Parno directly at 780-217-1984.

Sincerely,

Kathy Skwarchuk
Kathy Skwarchuk,
CAO

Cc: Alberta Beach Council
Alberta Beach Public Works

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Alberta Beach Village Office

From: Alberta Beach Ag Society <abagsociety@gmail.com>
Sent: December 17, 2024 3:57 PM
To: Village of Alberta Beach
Subject: Additional support for grant 1 of 2
Attachments: Scan_20241217 (2).png

Please see attached letters

Sincerely,

Alberta Beach & District Ag Society

Phone: 780-924-3545

Email: abagsociety@gmail.com

Website: www.abagsociety.com

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Dec 17, 2024

Village of Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Attention: Kathy Skwarchuk

Re: Letter of Support of September 18, 2024

The Alberta Beach & District Agricultural Society is requesting additional funds that were offered thru Motion #146-24 by Mayor Muir and approved by council in the attached letter. We have received a letter of approval and funds for our CFEP application to renovate the front entrance and washrooms of the Agliplex. Total cost for this renovation will be \$223,213.00 with breakdown as follows:

1. \$30,000 of in-kind labour/equipment thru the Ag society.
2. \$107,278 from CFEP funding
3. \$10,935 confirmed from LSAC
4. \$10,000 from Village of Alberta Beach
5. \$2,000 from SV of Val Quentin.
6. That leaves a balance of \$63,000.

The Ag society will pay \$53,000 and we are asking if the Village could cover the remaining \$10,000.00. This would be gratefully appreciated. We look forward to your response and thank you in advance for your support.

Sincerely,

Terry Scheiris

President

abagsociety@gmail.com

Box 330 Alberta Beach, Alberta T0E 0A0

aboffice@albertabeach.com

From: aboffice@albertabeach.com
Sent: September 18, 2024 4:15 PM
To: 'T & K Scheiris'
Subject: CFEP - Letter of Support for the Alberta Beach Agricultural Society
Attachments: AB Letter of support.pdf

Hi Kimberly:

Please find attached Alberta Beach Council's letter approving financial support on your CFEP project. Council's hope is that Lac Ste. Anne County approves to provide \$10,000.00, and that the Summer Villages of Sunset Point and Val Quentin each approve to provide \$5,000.00 and with Alberta Beach providing \$10,000.00, this will make up the \$30,000.00 that the Ag Society needs.

Please note that Alberta Beach Council approved the possibility of providing additional funding of \$10,000.00 should you not be successful in the requests to Lac Ste. Anne County and the Sumer Villages.

Let me know if you require anything else and please keep us informed on the responses you receive.

Sincerely,
Kathy



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

September 18, 2024

Alberta Beach & District Agricultural Society
Box 330
Alberta Beach, AB
T0E 0A0

Attention: Terry Scheiris, President

**Re: Financial Support – Community Facility Enhancement Program
Agliplex Renovations to Upgrade Entrance and Washrooms**

Alberta Beach Council at their last regular meeting held on September 17, 2024 discussed the request from the Alberta Beach Ag Society for financial support for the CFEP application to upgrade the entrance and washrooms at the Agliplex. Please be advised that Council approved to provide financial support as per the following motion:

Motion #146-24

MOVED BY Mayor Muir that Council approves to provide financial support to the Alberta Beach & District Agricultural Society for their CFEP Grant to upgrade the entrance and washrooms in the Agliplex in the amount of \$10,000.00 with the possibility of additional funding of \$10,000.00.

Carried Unanimously

Please do not hesitate to contact the undersigned if you require any further information.

Sincerely,

Kathy Skwarchuk
Kathy Skwarchuk,
CAO

cc: Alberta Beach Council

From: Terry Scheiris
Sent: May 9, 2024 2:37 PM
To: Alberta Beach Village Office
Subject: Re: Letter of support

Hi Kathy thanks for your response and questions.

We plan on taking all walls in front entrance, stairs to 2nd level then all bathrooms to the right to outside wall. They will be brought up to code which will be 6 stalls including 1 disability, new sinks and towel dispensers and new flooring in womens, 2 stalls including 1 disability stall, 2 urinals, 2 sinks, 2 towel dispensers and new flooring for mens.

Then a new wall at end of washroom which will hide stairs to 2nd level.

The price we have is \$222,000, and we are requesting \$111,000 from Cfep. So we will need another 111,000 the Ag has agreed to cover upto 50,000 from our reserves. We will still need another \$61,000.

← about \$30,000 is in kind & they are asking A.B. & LSA for \$30,000.00

Please advise if there is any assistance you can give us to complete this project. We are also applying for the Ag society grant for up to \$100,000, with that one we will replace all flooring, refurbish stage with steps built into stage, some kitchen changes, replace hot water tank, pressure tank and fittings in mechanical room.

Is it possible to have letter by the 14th?

Thanks Kimberly

> On May 9, 2024, at 10:57 AM, Alberta Beach Village Office <aboffice@albertabeach.com> wrote:

> Hi Kimberly,

> I will start working on a letter of support and I will discuss your

> request for financial support with Council next week. Can you give me

> a little more detail on what the plans are for re-doing the washrooms

> and do you have a draft budget for the project?

>

> Thanks,

>

> Kathy Skwarchuk,

> CAO

>

> Alberta Beach

> Box 278

> Alberta Beach, AB

> TOE OAO

> Phone: 780-924-3181

> Fax: 780-924-3313

> aboffice@albertabeach.com

>

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> subsequent reply should be deleted or destroyed.

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> -----Original Message-----
> From: Terry Scheiris
> Sent: Tuesday, May 7, 2024 8:17 PM
> To: Village of Alberta Beach <aboffice@albertabeach.com>
> Subject: Letter of support
>
> Hi Kathy could you do a letter of support for the cfep grant the Ag is
> applying for, to redo washrooms at Agliplex.
> We want your approval as title holder of building to apply for the
> grant and some kind of financial support.
> Thanks Kimberly Scheiris

Terms of Reference

Alberta Beach and District Agricultural Society Agliplex Operations and Management Advisory Committee (Agliplex Committee)

Purpose: To review information and make recommendations to the Alberta Beach and District Agricultural Society (Agricultural Society) regarding the operation, maintenance and management of the Alberta Beach Agliplex. The committee is formed to allow a small working group to become familiar with the operations of the facility to allow for better and more informed management decisions.

Authority: The Agliplex Committee is an advisory committee for the Agricultural Society, with limited decision making abilities. All budget and policy decisions will be referred to the Agricultural Society for final approval. The Agricultural Society will give due thought to any items brought forward by the Agliplex Committee. The Agliplex Committee can make day to day decisions that fall within established policy framework.

Membership: Alberta Beach and District Agricultural Society – 1 member
Alberta Beach and District Lions Club – 1 member
Alberta Beach – 1 member

Agliplex Committee Secretary will be the secretary of the Agricultural Society.

Meetings: Meetings are held on the 4th Thursday of the month at 6pm at the Agliplex. Quorum consists of any 2 members of the Agliplex Committee. A resolution is considered passed with any 2 votes in favour. Agendas and meeting minutes shall be drafted with the Agricultural Society Agenda and Minutes. Special meetings can be called by any 2 of the voting members. Meetings are round table in nature and as a result there is no chair for the committee.

Reporting: The Agliplex committee will report monthly at the Agricultural Society meeting immediately following the committees meetings. Any final policy and budget decisions must be brought to the Agricultural Society for approval. Other motions made by the committee are brought to the Agricultural Society for information purposes.

Review: Terms of Reference shall be reviewed by the Agliplex Committee annually and any recommendations will be brought back to the Agricultural Society.

Scope:

1. Recommend policies, to include:
 - a. Agliplex management
 - b. Rental policy and rental rates
 - c. Day to day operations
 - d. Long term operations
 - e. Short term maintenance
 - f. Long term maintenance

2. Review plans, once established annually and make recommendations.
3. Review budget and operations (including hall usage and rental income) and make recommendations based on trends and actual numbers.



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Box 330
Alberta Beach, AB
T0E 0A0

December 9th, 2017

Dear Village of Alberta Beach,

Re: Hall Operations Committee, Terms of Reference

As a stakeholder in the Alberta Beach Agliplex, we would like to inform you of proposed changes taking place regarding the operations of our facility.

On December 7th, 2017 there was a meeting of the current Alberta Beach Hallboard where a motion to dissolve the current hallboard was presented and carried subject to two conditions:

"...that the Agricultural Society, Lions, and village all pass motions to accept the dissolution of the hallboard and that the Agricultural Society pass a terms of reference to form a new hall operational committee."

We held our Annual General Meeting on the same night where the above noted business was discussed. Motions were brought forward and carried that we accept the dissolution of the current hallboard and that we form an operational committee. The three outgoing hallboard members (Marvin Eckert, Jessica Puhov, Angela Duncan) were all agreeable to remain on the operational committee. The hallboard previously had voting, financial and decision-making authority; where the new operational committee will function as an advisory committee as per the terms of reference.

We are attaching a copy of the terms of reference for your review and input. We understand that these terms may require changes from time to time based on the changing needs of the hall at any time.

We are requesting that you accept the terms of reference for this new committee and either confirm your current representative or appoint a new representative to this committee.

We look forward to your input and written response as soon as possible.

Sincerely,

Jessica Puhov

Jessica Puhov, President
Alberta Beach &

Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313



December 20, 2017

Alberta Beach & District Agricultural Society
Box 330
Alberta Beach, AB
T0E 0A0

Attention: Jessica Puhov, President

Dear Ms. Puhov:

**RE: ALBERTA BEACH HALL BOARD – DISSOLUTION
ALBERTA BEACH AG SOCIETY – HALL OPERATIONS COMMITTEE & TERMS OF REFERENCE**

Alberta Beach Council at their last regular Council meeting held on December 19th, 2017 received your letters regarding the above. Please be advised that Council accepted the letter from the Alberta Beach Hall Board on the Hall Board dissolution. As well, Council accepted the Terms of Reference for the Alberta Beach & District Agricultural Society's new hall operations committee as presented. Further please be advised that Council appointed Deputy Mayor Duncan as the Council representative on the committee.

Please do not hesitate to contact the undersigned if you require any further information.

Yours truly,

Kathy Skwarchuk
Kathy Skwarchuk,
C.A.O.

Cc: Alberta Beach Council
Alberta Beach & District Lions Club

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